

# ANNUAL REPORT

2019-20





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## FROM THE FOUNDER'S DESK



Grace and Peace,  
**Christopher Joseph (Joy)**  
Founder & Managing Trustee

Dear Friend of Life Tree Foundation,

It's my joy and indeed a proud moment for me to present to you the annual report for FY 2019-20 – which is essentially the first full year of Life Tree Foundation's work among underprivileged people of India. This is because we only came to being in the middle of the last financial year – September 2018. Hence, FY 2019-20 is special and precious and will remain memorable!

At the close of this year 2019-20, the team of Life Tree Foundation stood satisfied with everything that we were able to do to serve those in need.

Being a new team, we have also had tremendous amount of learning in the course of this first full year! With the support of our many advisors, members of the Board, partners, donors, and supporters, we hope to move to the next level during the next year FY 2020-21 and continue our serving people of this great nation, India!

This year we were able to launch three projects at Life Tree Foundation viz-a-viz education, health & wellness, and community care. Each of the projects saw active involvement of volunteers and supporters and altogether scores of people that were benefited in various ways. I feel proud to share that altogether we were able to bring a smile on more than a thousand faces throughout this past year!

...and this is just the beginning of a long journey of making others' lives better and giving them hope for a better tomorrow and contributing our bit towards a better world – one of equality, justice, and peace!

## **VISION**

A just and poverty-free India!

## **MISSION**

To nurture, educate and empower the underprivileged, oppressed, and marginalized people of India by providing them the environment and resources that propel their all-round development and growth, for their total well-being, resulting in nation building.

## **BOARD OF TRUSTEES**

Mr. Christopher Joseph (Joy)

Dr. Sapna Joseph

Ms. Deepa George

Mr. Prashant Kuttickal

## **BOARD OF ADVISORS**

Dr. Laji Paul

Dr. Arvind Balaram

Mr. Titus Koshy

Dr. Varada Divgi Bhatia

Mr. Kris L Bhatia

Mr. Prakash George

Ms. Padmini Mehta

## 2022

G O A L S

NIOS Accreditation for The Schoolbag Project (LTF School)

NIOS Study Centre for working youth / adults

Youth Development Centre

## 2025

G O A L S

Start 50 Basic Literacy Centres (BLCs)

Start 10 Adult Literacy Centres (ALCs)

Community Health Clinic and Diagnostic Centre



“simply put,  
Life Tree Foundation is  
‘Love in Action!’ ”



# ORGANIZATIONAL PROFILE

Life Tree Foundation (LTF) is a registered educational and charitable Trust, that started in September 2018. It is also registered under section 12A and 80G of the Income Tax Act, 1961. LTF was born out of a deep desire and obedience to a divine call to serve the underprivileged people of India, primarily working in areas of education, health & wellness, and community care! The prevailing poverty and injustice move us from within to radically respond to the needs of the poor, the forgotten and the marginalized people of India. In other words, simply put, Life Tree Foundation is **'Love in Action!'**

## EDUCATION

Our flagship program under education is **"THE SCHOOLBAG PROJECT"** (also known as LTF School Project) which is a high-quality, English medium school for children from the underprivileged and lower income group community in the city of Gurgaon, National Capital Region of Delhi, India. The children come to School five days a week.

## HEALTH AND WELLNESS

Life Tree Foundation assists economically weaker section (EWS) patients, specially widows and orphans, who need urgent medical attention for treatment under its **"LIFE SUPPORT PROJECT"**, which is envisioned to evolve into a community Clinic & Diagnostic Centre by 2025.

## COMMUNITY CARE

LTF also has a community care program called **"INSAANIYAT PROJECT"**, meaning "humanity" which involves distribution of necessary items among the underprivileged people such as: distribution of clothes, food, shoes, stationery, blankets, bags, emergency response etc.

# TEAM



Christopher Joseph  
Founder & Managing Trustee



Rebecca Jamir  
Project Coordinator



Reena Kuttickal  
School Head



Abhishek Masih  
Administration



Shreya Kuttickal  
Communications



Nobin Shinmila  
Teacher



Charlotte silas  
Teacher



Snehlata  
Teacher



Mary Das  
Teacher



Shalini Tyagi  
Teacher



Jeeramani  
Childcare



Nirmala  
Childcare

# ORGANIZATIONAL HIGHLIGHTS

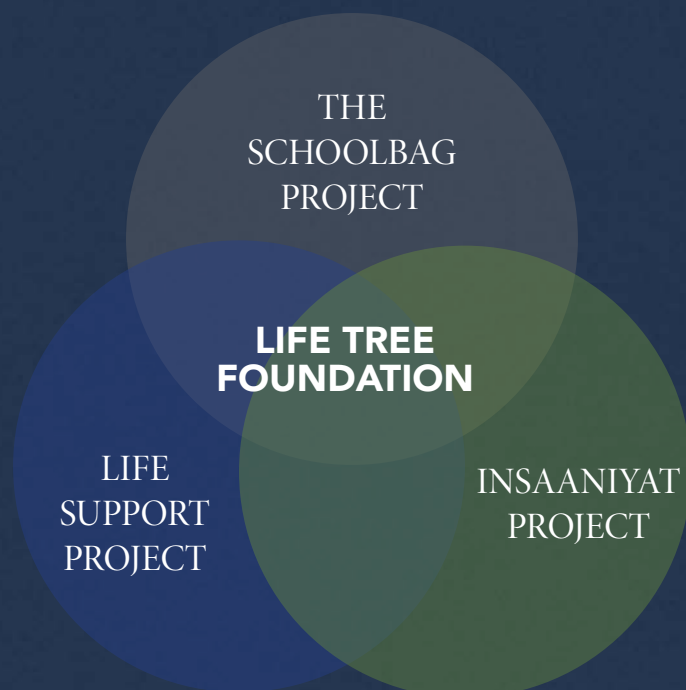
## PRECIOUS 365

FY 2019-20 was not just another fiscal year for Life Tree Foundation. It will always remain our most memorable 365 days given the fact that this was the first full year we witnessed, as LTF was set up only in the middle of the last FY: 2018-19. Having grown in this first full year is a milestone and we rejoice in it.



## SPECIAL 3

Apart from the organizational level achievements listed below, the year witnessed genesis and growth of operations of three projects of Life Tree Foundation: namely: **The Schoolbag Project** (designed for education), **Life Support Project** (health & wellness) and **Insaaniyat Project** (community care and emergency relief). The highlights of these projects individually have been listed below under separate project update sections.



## 12A & 80G Registration

Right from the start of the organization, the office staff, under the leadership of our Founder & Managing Trustee and the guidance of our CA, "Koshi & George Associates" worked rigorously on the bulky documentation for Section 12A and 80G application of the Income Tax Act, 1961, which, after six months of wait and attending to the many queries raised by the department, were granted to Life Tree Foundation!

The entire team celebrated this huge achievement within one year of the establishment! On the 10th of October 2019 a special dinner party was organized to celebrate this victory.

## STRONG 14

Our human resources are our most valuable resource, and we are powerless without them! In this first fully operational year, we were able to increase our staff strength from 2 in 2018-19 to 14 in 2019-20! Our people are our backbone, and we proudly call them the Strong 14 for the year!





THE  
**SCHOOLBAG**  
PROJECT  
*fighting illiteracy, fighting poverty*

also known as



# EDUCATION

## PROJECT OVERVIEW

The Schoolbag Project of Life Tree Foundation was started to respond to the need for high quality education and overall development of underprivileged and lower income group children in the city of Gurgaon. The transition of the School from just a desire & idea to something in tangible reality has been a fascinating journey for everyone who is involved from the beginning. It has been amazing to see the school running and we celebrate the work done so far. We have seen tremendous improvement in the academic and overall performance of the students as well as their growing interest in learning. They can pick up the concepts introduced to them much faster than expected! We give credit for this achievement to our excellent academic team, backed by our ever-ready support team.



## PARENT-TEACHER MEETINGS (PTMs)

Life Tree Foundation School (the functional name of The Schoolbag Project) had its first ever Parents' Orientation Program conducted on 5th April 2019 before the first academic session started. The parents were explained about the organization's vision, expressed expectations from parents and shared basic rules and regulations of the school. The academic session officially started on 8th April 2019.

# PROJECT HIGHLIGHTS

## PARENT-TEACHER MEETINGS (PTMs)

There were two PTMs organized this year. In these meetings, the teachers discussed the performance and progress of the child with the parents by sharing the results of their assessments. The teachers also discussed the overall performance of the children, general classroom and behavioural issues, school office-related information and equipped the parents with some basic tips and guidance on monitoring their child's academic development as best as they can at home.



## 'SUMMER SAFARI 2019' WITH 95% PARTICIPATION



The 1st ever Summer Camp for our children titled 'Summer Safari 2019' was held from 27th May to 29th May 2019. During these three days of Summer Camp, the children learned various moral values through Puppet Shows, Dance, Art & Craft, stories, Games, Sports, Songs and Gardening and had lots of fun!





## CLASSROOM DECORATION CONTEST

There was a competition organized for each teacher to decorate their display board in the month of July 2019. All of them decorated their classrooms beautifully. We had a special guest couple who were the judges for this competition.

## MID DAY MEAL FOR STUDENTS

Life Tree Foundation school started providing free Mid-Day Meals to the students from the 8th of July 2019. The food is cooked and brought to school by a vendor every day. A set menu for each day of the week has been decided upon, keeping the nutritional needs of the children in mind. The students love the food, and they enjoy eating it.



## INDEPENDENCE DAY

On the 14th of August 2019, we celebrated India's Independence Day. Mr. Thomas Chandy, the founding CEO of 'Save The Children India', was invited as the chief guest of the programme.

This was the first ever programme conducted by our students! Two volunteers, Shreya Kuttickal and Utkarsh Roy, trained the students and made overall



preparations for the event. Students from all classes, right from nursery up to grade 1, participated and performed a great show, with musicals and dance performances. It was great to see none of the kids having stage fright but rather were very confident and seemed to enjoy themselves.

We state with deep regret and much sadness that shortly after this, Mr. Thomas Chandy breathed his last at his home and now rests in peace. We will always remember his visit and the way he encouraged the entire team of LTF!



## TEACHERS' DAY

On the 5th of September 2019, the school celebrated Teachers' Day. The teachers were given free time to connect with each other on a social level while enjoying some snacks in the office.

Meanwhile, the office staff were helping the children in making cards for their teachers in their classrooms. After this, they were appreciated and thanked for their hard work and efforts by the Founder & Managing Trustee, Christopher Joseph.





## DIWALI CELEBRATION

Diwali was celebrated in the school on 25th October 2019. It was a “fun day” for the children. They were allowed to come to school in their fancy civil dresses. The day started with a special Diwali assembly, with musical and dance performances from all the classes. Activities like “Diya” painting and Rangoli making were arranged for the kids. Mrs. Indira Poddar, a well-wisher of LTF and an accomplished academician herself, visited the school and spent time with the kids, and distributed some sweets also.

## ACADEMIC REPORT

An improvement in the academic performance as well as interest of the students can clearly be seen. Children have become more keen and are able to pick up the syllabus taught much faster and have started enjoying learning various concepts in the classroom. LTF takes continuous and periodic assessments. Assessment was taken in the form of written as well as oral test to examine the growth and progress of the students. Most of the students performed very well.



## GANDHI JAYANTI

On Gandhi Jayanti, the children were told about the freedom fighters and their struggles, highlighting the important role played by the Father of the Nation, Gandhi ji and as part of their crafts activity the children also made mini charkhas.

## CHILDREN'S DAY

We celebrated Children's Day on 14th November in the form of Sports Day. An exciting day, full of fun activities was planned. Different types of races were prepared for each class. Every child participated in these fun games, and the joy on their faces could tell how much they enjoyed playing outside! The winning students from each class were presented with a small prize, that were distributed by Mrs. Sapna Joseph, who is one of our



trustees. The day ended with special meal of "Puri-chole" for the students, staff and our guests.

Also, Mr. Bhaskar Milkha, a Mixed Martial Arts coach was invited to have a talk with the kids on the topic of Personal Safety and Self Defence. He spent about 45 minutes interacting with the children and telling them how to discern who they are safe with and with who they are not.

## CHRISTMAS CELEBRATION



The school had its Christmas programme, "Love Came Down", on the 20th of December. A musical drama re-enacting the first Christmas night was performed by the students. Through skit, music and dancing children told the story of the birth of Jesus beautifully which was enjoyed and appreciated by everyone. Through skit, music and dancing children told the story of the birth of Jesus. Mr. Robin Edwin was the chief guest for the event. Many more friends and well-wishers of Life Tree Foundation were also present on that day. After the programme, the kids were given Christmas presents. These were distributed by Mrs. Robin and Pastor Arvind Balam. After the Christmas program, LTF's Admin Staff and teaching Staff had a small get together and Mrs Sapna Joseph handed over the Christmas gifts.

## SHALOM HILLS INTERNATIONAL SCHOOL VISIT



Visitations continued with students of 6th standard, from Shalom Hills International School, along with two of their teachers and some helping staff, came to the school and spent some time with the students on 13th December. They spoke with the children, got to know them, also sang some rhymes and songs with the children. They donated a lot of clothes and cookies. A few students from Shalom Hills Presidency School visited the school on 18th December. They donated sweaters for our school children, that were given to them as Christmas presents on the last day of school, after the Christmas programme.

## REPUBLIC DAY

On 24th January, the school celebrated Republic day with the students. A special assembly was conducted, children danced to patriotic music, sang songs of praise for the country and conducted a fancy dress where the students of nursery presented themselves as famous leaders of the country and freedom fighters.



## COUNSELLING SESSIONS FOR PARENTS

During the initial six months of teaching and observing the students, we realised that few students needed more attention than others due to their misbehaviour and/or lack of comprehension of classroom instructions. For this reason, a counsellor, who was given a prior briefing of the issues regarding these students, was called in for the PTM.

She interacted with the parents of these children personally, understanding their environment at their homes and gave constructive suggestions as to how the parents can address the issues that they are facing. After the PTM, she also conducted a session with the teachers and discussed at length how classroom management should be planned and executed properly.

This was a very important step in identifying the children who were struggling in their studies and the measures to take in school by the teachers as well as at home by their parents to improve their academic performance while addressing and eliminating the hindrances.

## **OTHER ACHIEVEMENTS TO NOTE THAT WE ARE PROUD OF**

### **16000 PLUS MEALS**

Mid-day meals more than 16000 were given during the year. We started providing free mid-day meals to the students from the 8th of July 2019. A set menu for each day of the week has been decided upon, keeping the nutritional needs of the children in mind. The students really enjoy the food. The sight of all children coming together for their afternoon meals is a sight to treasure.

### **DISTRIBUTION OF UNIFORMS**

This year, each child received two sets of summer and winter uniform each along with a set of shoes per child.



### **DETAILED PLANNING AND EXECUTION OF CURRICULUM AND SYLLABUS**

Under the able guidance of our Head of Academics, Mrs. Reena Kuttickal, who holds rich teaching experience of 25 years, the academic team came up with curriculum and detailed month-wise syllabus to follow for the entire year. The children from UKG and Class 1 needed extra input in order for them to be prepared enough to start following the prescribed syllabus for their respective classes. The reason being most of these students came from poor or no educational background at all.

## REGULAR ASSESSMENTS AND ONGOING CLASSROOM MONITORING

Assessments were conducted in all the classes throughout the year to check and record the progress of the students. This is also supplemented by regular monitoring of the growth of the child in the classroom (and beyond) to track his overall development. We have seen considerable achievement in the development of our children.



## FINALLY, A PLAYGROUND WITH SWINGS & SLIDES!

A wonderful highlight of the year has been the addition of playground with proper equipment, swings & slides etc. This brought much delight to the children so much so that we witnessed a surge in attendance of our children! The school didn't have enough funds to install swings for almost a year! We at LTF really wanted them to play and have a good time during their breaks. Few generous donors (who wish to remain anonymous) sponsored the entire playground equipment. We are extremely thankful to our donors for this lovely gift to the school.

## EDUCATIONAL AWARENESS

Our staff recognised the need for creating awareness amongst the population of the area on the importance of education for the children. The population living here is from financially challenged background and the parents don't consider education for their children of an utmost importance. For this reason, our staff: Rebecca Jamir, Abhishek Masih and Nirmala, did a field survey of the neighbourhood by visiting each household of the area to spread awareness about the need for education of children.

They also introduced The Schoolbag Project to the parents and how it has been providing education to the children of the poor and marginalised. Pamphlets to this effect were distributed through the newspapers in the neighbouring areas.

# AN OBSTACLE!

## COVID-19 OUTBREAK DISRUPTS OPERATIONS

While the school was in the last leg of its first academic year and final assessments were round the corner, the sudden outbreak of the COVID-19 disrupted our active operations. The management decided to auto-promote all children to the next class whenever school reopens.

## DONATIONS RECEIVED IN KIND

- 12 rarely used steel dustbins.
- 4 computer tables
- 1 used microwave
- 2 used shelves for storage of art and craft's items.
- 100 new steel plates and spoons
- 2 new ACs for our office area
- 10 paintings from a terminally ill donor.
- 1 used bookshelf for office
- 1 carton full of used toys and small books
- 150 new files
- 1 used Showcase
- 1 new refrigerator
- 1 PA System (Second hand)

## KEY ACHIEVEMENTS







# IMPACT STORY

I have seen an incredible difference in Sangeeta after she started going to LTF school. Her mother said that she really enjoys studies so much that she keeps studying at home as well and is quite sad that she is unable to go to school for all these months due to the lockdown.

- Rajo, Sangeeta's Mother

Sangeeta belongs to a family of seven - her parents and her elder older siblings. Her father works as a housekeeper and mother is a housewife since a year, before which she worked as a house maid. Both her parents are illiterate, but her brother is pursuing his 12th standard education via correspondence.

Due to her family conditions, Sangeeta wasn't able to go to any school until the start of 2019, but LTF's The Schoolbag Project made it possible for her to start her schooling. In just a year, Sangeeta has remarkably improved her performance. According to her teachers, there is a significant improvement in her academic and overall performance. They also point that she is self-motivated, hardworking and has leadership qualities. She is a bright student who grasps new concepts and ideas quickly and is very responsibly.

Having come to LTF as an unschooled kid, it is remarkable that she even gave a speech in English in a school function! Her older brother shares that when he tried teaching Sangeeta before she started her schooling, she couldn't be able to understand anything but after she joined Life Tree Foundation, he can see that she has picked up a desire for self-learning in all her subjects. The family was all praises for LTF school and are very grateful for the way LTF has provided education to Sangeeta and they hope that when she grows, Sangeeta won't have to inherit the job of a housemaid from her mother but can have higher aspiration in line with her calibre!



# HEALTHCARE & WELLNESS

## PROJECT OVERVIEW

All humans deserve, desire, and cherish good health. When sickness comes, they all deserve the right to readily available and competitive medical treatment. But sadly, this is not true for scores of people from the underprivileged and lower income community, who neither have the financial means, nor the basic know-how about what steps to take when they face a medical adversity. Life Tree Foundation's 'Life Support Project' simply seeks to make this right exercisable for those who cannot, for want of funds and support.



## PROJECT HIGHLIGHTS

2019-20 witnessed the launch of this project, a vision held dearly by Sapna Joseph, Co-Founder of Life Tree Foundation. Taking humble steps this first year, we were able to help two patients this year, one of them being a son of a widow, who met with a serious road accident in Delhi.

We also initiated a fund-raising campaign for another young person, son of a woman abandoned by her husband 13 years ago. By the end of March, the required funds were raised for his treatment.

Life Tree Foundation will continue doing its groundwork to open a community clinic and diagnostic centre by 2025.



## FROM THE HOSPITAL BED TO STANDING ON HIS FEET AGAIN

Twenty-eight-year-old Jitender is one among three siblings. He lost his father when he was 5 years old. His mother raised her kids by working very hard. Jitender's sister was married off at an early age. Then, his older brother got married and went to live with his wife's family and never came back to his mother and brother!

Jitender worked as an office assistant for many years and then wanted to switch careers. So, he took a loan to buy a car and started working as an Ola driver. He got married in October 2019. He resumed work 5 days after his marriage as a night cab driver. At around 3 am at the Gurgaon-Delhi border, he met with a life-threatening accident injuring his stomach, ribs, hands, legs and many other parts of his body. Lying unconscious on the roadside in a pool of blood, Jitender was in a very serious condition when a good Samaritan came and rushed him to Medanta Hospital.

The volunteers of Life Tree Foundation reached out to him in the hospital and assisted him in getting treated from that point onward. As the hospital bill was too much to bear, once Jitender was stable, he was moved to Spinal Injuries at Vasant Kunj for his further treatment which was sponsored by the Delhi government. LTF paid his Medanta hospital bill and helped him in running his family's daily expenses during and after his treatment. LTF also helped Jitender for his post-discharge medical expenses.

Jitender is back on his feet now but is unable to work as a cab driver anymore due to his injuries because of his car was totally damaged in the accident. But he is now working as a delivery boy for delivering medicines in Delhi. He is grateful to LTF for providing him with all the help financially and emotionally during the time he most needed it.

## LTF HELPS AJAY FOR OESOPHAGEAL RECONSTRUCTIVE SURGERY!

Ajay's family faced a very shocking incident when his along with his family used to live in a village in U.P. 13 years ago until his father fled after murdering his brother-in-law! This incident shook the entire family and Ajay's mother decided to move to Gurgaon with her children. She earned her living by working as a domestic maid. Ajay's older brother got married leaving Ajay, their younger sister and mother.

To support the family, Ajay took up a night job along with his schooling in daytime. Early last year, due to many compelling and personal reasons, Ajay tried to commit suicide by consuming poison. He survived the attempt, but in the process his oesophagus got damaged completely and he could not eat or drink anything orally. During that time, his family came in contact of LTF through common platform.



Ajay was rushed to a government hospital (GP Pant Hospital) where he was administered basic emergency care. He was on powdered milk, given via a feeding tube inserted directly into his stomach from the side. He was taken to the hospital after every 15 days for eight months in the hopes of getting a surgery, but the government hospital kept delaying it. For all those months, LTF volunteer was taking him to the hospital, providing food and counselling to him and his family members.

But then LTF decided to take him to a private hospital for the surgery. They took him to Dr. Asit Arora who worked at Naraina Hospital. But there they found out that Ajay was underweight (only 31 kgs!!) and wasn't able to bear the risky 7-hour surgery. The doctors advised to continue the same diet for him until he gains the required weight for the surgery.

For the next few months, LTF team were focussed on increasing Ajay's weight and involved in raising funds for his surgery. And by the end of this year (March 2020), LTF was able to raise enough funds for his surgery.



Insaaniyat  
PROJECT

# COMMUNITY CARE

## PROJECT OVERVIEW

We launched our INSAANIYAT Project, taking humble steps this year. This is the community care project of Life Tree Foundation and we undertook our first activity in July 2019.



## PROJECT HIGHLIGHTS

### SHOE DISTRIBUTION

In collaboration with SHARP NGO, we distributed new, high-quality Bata shoes to 50 children from the Nathupur community. The children were extremely happy to receive this gift.



## BLANKETS DISTRIBUTION

We were able to distribute approximately 150 blankets to the homeless people and slum dwellers during the winter of 2019. Besides, hundreds of old clothes were also given away to the rag pickers slums in Palam Vihar, Gurgaon.



## KEY ACHIEVEMENTS



**150** BLANKETS DISTRIBUTED



**600+** OLD CLOTHES DISTRIBUTED



**50** PAIRS OF SHOES DISTRIBUTED



## **COVID RELIEF**

Towards the end of the year, Life Tree Foundation was actively preparing to respond to the needs of the poor migrants and slum dwellers and other people from the Below Poverty Line (BPL) and Lower Income Group (LIG) arising due to the repercussions brought in by the COVID-19 pandemic.

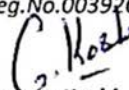
At this stage (end of March 2020), Life Tree Foundation was planning to distribute food relief to thousands of families along with other measures.


The exact details of the activities undertaken in COVID-19 relief will come under the purview of next year's annual report 2020-21.


# FINANCE REPORT


| <b>LIFE TREE FOUNDATION</b><br>School site, Block C-2, Palam Vihar, Gurugram<br>Balance sheet as on 31 March 2020<br>(Amounts are in INR) |                  |                 |                      |                  |                 |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|----------------------|------------------|-----------------|
| Liabilities                                                                                                                               | 31.03.2020       | 31.03.2019      | Asset                | 31.03.2020       | 31.03.2019      |
| Corpus Fund                                                                                                                               | 2,74,020         | 2,74,020        | Fixed assets (Sch C) | 5,88,649         | 71,854          |
| Genral fund :                      61,280                                                                                                 |                  |                 | Advances             | 1,500            | 1,27,681        |
| Add: Transfer for<br>Current Year                      7,81,491                                                                           | 8,42,771         | 61,280          | Security deposit     | 1,00,000         | 1,00,000        |
| <u>Specified fund</u>                                                                                                                     |                  |                 |                      |                  |                 |
| School Fund (Sch-B)                                                                                                                       | 89,238           | -               |                      |                  |                 |
| Insaaniyat Fund (Sch-B)                                                                                                                   | 1,77,420         | -               |                      |                  |                 |
| Life Support Fund (Sch-B)                                                                                                                 | 1,39,767         | -               |                      |                  |                 |
| Current liabilities:                                                                                                                      |                  |                 | Closing balances :   |                  |                 |
| TDS Payable                                                                                                                               | 1,500            | -               | Cash in hand         | 19,332           | 11,405          |
|                                                                                                                                           |                  |                 | Cash at bank         | 8,15,235         | 24,360          |
|                                                                                                                                           | <b>15,24,716</b> | <b>3,35,300</b> |                      | <b>15,24,716</b> | <b>3,35,300</b> |

Notes to accounts : Sch-D  
In terms of our report of even date attached

**For Koshi & George**  
Chartered Accountants  
Reg.No.003926N  
  
**George Koshi**  
Partner  
M.No.082961  
  
New Delhi  
11 August, 2020



**For Life Tree Foundation**  
  
**Christopher Joseph**  
Managing Trustee



**LIFE TREE FOUNDATION**

School site, Block C-2, Palam Vihar, Gurugram  
Income & Expenditure Accounts for the year ended 31 March 2020

(Amounts in INR)

| Expenditure                              | Sch | Year ended<br>31.03.2020 | Year ended<br>31.03.2019 | Income                              | Year ended<br>31.03.2020 | Year ended<br>31.03.2019 |
|------------------------------------------|-----|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|
| <b>LTF School programme :</b>            |     |                          |                          | <b>LTF School Programme :</b>       |                          |                          |
| - Student Development expenses           | A   | 5,23,109                 | 46,811                   | Admission fees                      | 35,000                   | 31,500                   |
| - Building rent & maintenance            | A   | 9,00,987                 | 1,87,942                 | Tuition Fees                        | 11,45,400                | 58,800                   |
| - Student Transportation                 |     | 5,00,200                 | -                        | Transportation Fees                 | 1,78,800                 | -                        |
| - Salaries                               |     | 17,64,929                | 87,601                   | LTF School sponsorships & donations | 25,77,409                | 82,000                   |
| - Other expenses                         | A   | 70,712                   | 29,732                   | Miscellaneous receipts              | 370                      | -                        |
|                                          |     | 37,59,937                | 3,52,086                 |                                     | 39,36,979                | 1,72,300                 |
| LTF School Admin                         | A   | 87,804                   | 16,653                   |                                     |                          |                          |
| Surplus transferred to School Fund       |     | 89,238                   |                          |                                     |                          |                          |
|                                          |     | 39,36,979                |                          |                                     | 39,36,979                |                          |
| <b>Insaaniyat Project</b>                |     |                          |                          | <b>Insaaniyat Project</b>           |                          |                          |
| Insaaniyat Project expenses              |     | 30,080                   |                          | Insaaniyat Project receipts         | 207500                   | -                        |
| Surplus transferred to Insaaniyat Fund   |     | 1,77,420                 |                          |                                     |                          |                          |
|                                          |     | 2,07,500                 |                          |                                     | 207500                   |                          |
| <b>Life Support Project</b>              |     |                          |                          | <b>Life Support Project</b>         |                          |                          |
| Life support project expenses            |     | 52,633                   |                          | Life Support Project receipts       | 192400                   | -                        |
| Surplus transferred to Life support fund |     | 1,39,767                 |                          |                                     |                          |                          |
|                                          |     | 1,92,400                 |                          |                                     | 192400                   |                          |
| LTF Admin expenses                       | A   | 2,19,946                 | 90,321                   | <b>General Fund:</b>                |                          |                          |
| Depreciation                             | C   | 73,513                   | 7,161                    | Volunatry donations                 | 10,72,021                | 3,50,200                 |
| Excess of income over expenditure        |     | 7,81,491                 | 56,279                   | Interest                            | 2,929                    | -                        |
|                                          |     | 10,74,950                |                          |                                     |                          |                          |
|                                          |     | 54,11,829                | 5,22,500                 |                                     | 10,74,950                |                          |
|                                          |     |                          |                          |                                     | 54,11,829                | 5,22,500                 |

In terms of our report of even date attached

**For Koshi & George**  
Chartered Accountants  
Reg.No.003926N  
  
**George Koshi**  
Partner  
M.No.082961



**For Life Tree Foundation**

  
**Christopher Joseph**  
Managing Trustee



New Delhi  
11 August, 2020

**LIFE TREE FOUNDATION**

School site, Block C-2, Palam Vihar, Gurugram  
**Receipts & Payments Account for the year ended 31 March 2020**

(Amounts are in INR)

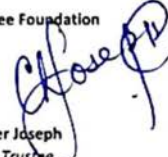
| Receipts                              | Year ended<br>31.03.2020 | Year ended<br>31.03.2019 | Payments                       | Sch | Year ended<br>31.03.2020 | Year ended<br>31.03.2019 |
|---------------------------------------|--------------------------|--------------------------|--------------------------------|-----|--------------------------|--------------------------|
| Opening Balances:                     |                          |                          | LTF School programme :         |     |                          |                          |
| Cash in hand                          | 11,405                   | -                        | - Student Development expenses | A   | 5,23,109                 | 46,811                   |
| Bank Balance                          | 24,360                   | -                        | - Building rent & maintenance  | A   | 9,00,987                 | 1,87,942                 |
|                                       |                          |                          | - Student Transportation       |     | 5,00,200                 | -                        |
| LTF School Programme:                 |                          |                          | - Salaries                     |     | 17,64,929                | 87,601                   |
| - Admission fees                      | 35,000                   | 31,500                   | - Other expenses               | A   | 70,712                   | 29,732                   |
| - Tuition Fees                        | 11,45,400                | 58,800                   | LTF School Admin expenses      | A   | 37,59,937                | 3,52,086                 |
| - Transportation fees                 | 1,78,800                 | -                        |                                |     | 87,804                   | 16,653                   |
| - LTF School sponsorships & donations | 25,77,409                | 82,000                   |                                |     | 38,47,741                | 3,68,739                 |
| - Miscellaneous income                | 370                      | -                        |                                |     |                          |                          |
|                                       | 39,36,979                | 1,72,300                 |                                |     |                          |                          |
| Insaaniyat Project                    | 2,07,500                 | -                        | Insaaniyat Project Expenses    |     | 30,080                   | -                        |
| Life Support Project                  | 1,92,400                 | -                        | Life Support Project Expenses  |     | 52,633                   | -                        |
| General donations                     | 10,72,021                | 3,50,200                 | LTF Admin expenses             | A   | 2,19,946                 | 90,321                   |
| Interest                              |                          |                          | Capital expenditure            |     | 4,62,627                 | 79,015                   |
| - Saving bank                         | 2,929                    | -                        | Advances                       |     | 1,500                    | 1,27,681                 |
| Trust fund                            | -                        | 5,001                    | Security deposit               |     |                          | 1,00,000                 |
| Corpus Fund                           | -                        | 2,74,020                 |                                |     |                          |                          |
| TDS Payable                           | 1,500                    | -                        |                                |     |                          |                          |
|                                       |                          |                          | Closing balances :             |     |                          |                          |
|                                       |                          |                          | Cash in hand                   |     | 19,332                   | 11,405                   |
|                                       |                          |                          | Bank balance                   |     | 8,15,235                 | 24,360                   |
|                                       |                          |                          |                                |     |                          |                          |
|                                       | 54,49,094                | 8,01,521                 |                                |     | 54,49,094                | 8,01,521                 |

In terms of our report of even date attached

For Koshi & George  
 Chartered Accountants  
 Reg. No. 003926N  
  
 George Koshi  
 Partner  
 M.No. 082961



For Life Tree Foundation

  
 Christopher Joseph  
 Managing Trustee



New Delhi  
 11 August, 2020

| <b>LIFE TREE FOUNDATION</b>                          |                   |                   |
|------------------------------------------------------|-------------------|-------------------|
| <i>School site, Block C-2, Palam Vihar, Gurugram</i> |                   |                   |
| <b>Schedule A</b>                                    |                   |                   |
|                                                      | <b>31.03.2020</b> | <b>31.03.2019</b> |
| <b><u>Student Development expenses</u></b>           |                   |                   |
| - Books & Stationery for Children                    | 1,57,611          | 39,711            |
| - Uniform & Shoes                                    | 1,27,905          | -                 |
| - Functions & celebrations                           | 39,764            | 7,100             |
| - Nutrition for children & staff                     | 1,97,829          | -                 |
|                                                      | <b>5,23,109</b>   | <b>46,811</b>     |
| <b><u>Building Rent &amp; Maintainence</u></b>       |                   |                   |
| - Repair & Maintenance                               | 1,08,828          | 40,442            |
| - Garden Set up & Maintainence                       | 41,920            | -                 |
| - School Building Rent                               | 7,08,000          | 1,47,500          |
| - Electricity                                        | 29,099            | -                 |
| - Water                                              | 13,140            | -                 |
|                                                      | <b>9,00,987</b>   | <b>1,87,942</b>   |
| <b><u>Other Expenses</u></b>                         |                   |                   |
| Advertisement & Promotion                            | 14,900            | 20,811            |
| First Aid & Medicines                                | 2,570             | -                 |
| Housekeeping                                         | 16,720            | 6,050             |
| Website                                              | 14,523            | -                 |
| Miscellaneous                                        | 11,637            | -                 |
| Transportation charges                               | 10,362            | 2,871             |
|                                                      | <b>70,712</b>     | <b>29,732</b>     |
| <b><u>LTF School Admin expenses :</u></b>            |                   |                   |
| - Repair & Maintenance (Equipment)                   | 16,847            | 5,089             |
| - Staff Welfare                                      | 20,631            | 2,282             |
| - Telephone & Internet                               | 10,091            | 6,712             |
| - Transportation                                     | 7,280             | -                 |
| - Travelling & Conveyance Exp.                       | 32,955            | 2,570             |
|                                                      | <b>87,804</b>     | <b>16,653</b>     |
| <b><u>LTF Admin expenses</u></b>                     |                   |                   |
| - Accountancy Charges                                | 60000             | 15,000            |
| - Bank Charges                                       | 590               | 24                |
| - Board Meeting                                      | 144               | -                 |
| - Computer & Repair Maintenance                      | 1600              | -                 |
| - Honorarium Payment                                 | 10500             | 14,500            |
| - Hospitality to Guests                              | 1871              | 6,676             |
| - Interest/ Late Fee/ Penalties                      | 150               | -                 |
| - Legal & Professional Charges                       | 15000             | 10,000            |
| - Office Printing & Stationery                       | 68655             | 11,229            |
| - Other Charges                                      | 90                | -                 |
| - Postage & Courier                                  | 448               | 110               |
| - Promotional Expenses                               | 60898             | -                 |
| - Trust website expenses                             | -                 | 27,232            |
| - Registration expenses                              | -                 | 5,550             |
|                                                      | <b>2,19,946</b>   | <b>90,321</b>     |



**LIFE TREE FOUNDATION**

School site, Block C-2, Palam Vihar, Gurugram

**Schedule -B (Project Balance)**

| Particulars          | opening balance | Transfer during the year | Adjustment during the year | closing balance |
|----------------------|-----------------|--------------------------|----------------------------|-----------------|
| School Fund          | -               | 89,238                   | -                          | 89,238          |
| Insaaniyat Project   | -               | 1,77,420                 | -                          | 1,77,420        |
| Life Support Project | -               | 1,39,767                 | -                          | 1,39,767        |
| <b>Total</b>         | -               | <b>4,06,425</b>          | -                          | <b>4,06,425</b> |

**Schedule -C (Fixed Assets)**

| Fixed Assets              | Gross Block      |                   |                 |                  | Dep Rate | Depreciation    |               |                 | Net Block as on 31.03.2020 | Net Block as on 31.03.2019 |
|---------------------------|------------------|-------------------|-----------------|------------------|----------|-----------------|---------------|-----------------|----------------------------|----------------------------|
|                           | As on 01.04.2019 | Additions         |                 | As on 31.03.2020 |          | Upto 31.03.2019 | For the year  | Upto 31.03.2020 |                            |                            |
|                           |                  | Before 30.09.2019 | 30.09.2019      |                  |          |                 |               |                 |                            |                            |
| Aluminium ladders         | 2,296            | -                 | -               | 2,296            | 15%      | 172             | 319           | 491             | 1,805                      | 2,124                      |
| Boards                    | 3,960            | 35,544            | -               | 39,504           | 15%      | 297             | 5,881         | 6,178           | 33,326                     | 3,663                      |
| Cabin                     | -                | 25,960            | -               | 25,960           | 10%      | -               | 2,596         | 2,596           | 23,364                     | -                          |
| CCTV                      | -                | 35,625            | -               | 35,625           | 15%      | -               | 5,344         | 5,344           | 30,281                     | -                          |
| Fire extinguisher         | -                | -                 | 2,832           | 2,832            | 15%      | -               | 212           | 212             | 2,620                      | -                          |
| Furniture and fixtures    | 35,600           | 14,868            | -               | 50,468           | 10%      | 1,780           | 4,869         | 6,649           | 43,819                     | 33,820                     |
| Furniture (Student Desks) | -                | 1,91,750          | -               | 1,91,750         | 10%      | -               | 19,175        | 19,175          | 1,72,575                   | -                          |
| Games & Sports equipments | -                | -                 | 2,15,740        | 2,15,740         | 15%      | -               | 16,181        | 16,181          | 1,99,559                   | -                          |
| Printers                  | 16,999           | 2000              | -               | 18,999           | 40%      | 3,400           | 6,240         | 9,640           | 9,359                      | 13,599                     |
| Other Equipments          | 20,160           | 65,989            | -               | 86,149           | 15%      | 1,512           | 12,696        | 14,208          | 71,941                     | 18,648                     |
| <b>Total</b>              | <b>79,015</b>    | <b>3,71,736</b>   | <b>2,18,572</b> | <b>6,69,323</b>  |          | <b>7,161</b>    | <b>73,513</b> | <b>80,674</b>   | <b>5,88,649</b>            | <b>71,854</b>              |
| Previous Year             | -                | -                 | 79,015          | 79,015           |          | -               | 7,161         | 7,161           | 71,854                     | -                          |

**Grouping for Other Equipments**

| Other Equipments | Gross Block      |                   |                  |                  | Dep Rate | Depreciation    |               |                 | Net Block as on 31.03.2020 | Net Block as on 31.03.2019 |
|------------------|------------------|-------------------|------------------|------------------|----------|-----------------|---------------|-----------------|----------------------------|----------------------------|
|                  | As on 01.04.2019 | Additions         |                  | As on 31.03.2020 |          | Upto 31.03.2019 | For the Year  | Upto 31.03.2020 |                            |                            |
|                  |                  | Before 30.09.2019 | After 30.09.2019 |                  |          |                 |               |                 |                            |                            |
| Fans             | 20,160           | 1,250             | -                | 21,410           | 15%      | 1,512           | 2,985         | 4,497           | 16,913                     | 18,648                     |
| UPS              | -                | 14,500            | -                | 14,500           | 15%      | -               | 2,175         | 2,175           | 12,325                     | -                          |
| Refrigrator      | -                | 11,490            | -                | 11,490           | 15%      | -               | 1,724         | 1,724           | 9,766                      | -                          |
| Stabilizer       | -                | 1,950             | -                | 1,950            | 15%      | -               | 292           | 292             | 1,658                      | -                          |
| Telephone        | -                | 7,999             | -                | 7,999            | 15%      | -               | 1,200         | 1,200           | 6,799                      | -                          |
| Water cooler     | -                | 28,800            | -                | 28,800           | 15%      | -               | 4,320         | 4,320           | 24,480                     | -                          |
| <b>Total</b>     | <b>20,160</b>    | <b>65,989</b>     | <b>-</b>         | <b>86,149</b>    |          | <b>1,512</b>    | <b>12,696</b> | <b>14,208</b>   | <b>71,941</b>              | <b>18,648</b>              |



**LIFE TREE FOUNDATION**

**Notes to accounts**

**Year ended 31.03.2020**

1. General: The accounts have been maintained on cash basis.
2. Fixed assets: Fixed assets are recorded at cost of acquisition less accumulated depreciation.
3. Depreciation: Depreciation has been provided on the written down value method in the manner at the rates prescribed in the Income Tax Act,1961.
4. Donations with directions to form part of the Corpus of the trust are credited to Corpus Account.
5. Items have been rearranged/regrouped to make them more comparable.









## PARTNER WITH US

You can make your donation directly though NEFT/RTGS to Life Tree Foundation -

Account Name : LIFE TREE FOUNDATION  
Account No : 150-000-600-010  
IFSC Code : INDB0000756

You can support LTF by donating though your bank UPI-

UPI No : +91-7303818334



School site, Opposite community Centre,  
Block C-2, Palam Vihar, Gurgaon 122017, Haryana, India

[www.lifetreefoundation.org](http://www.lifetreefoundation.org)

Contact No. : +91 124 4252577 Mail : [office@lifetreefoundation.org](mailto:office@lifetreefoundation.org)